



# Behaviour Policy

## January 2025

## Introduction

Abu Bakr Islamic School provides a safe and secure atmosphere in which effective teaching and learning can take place. We aim to promote good behaviour and deal promptly with unacceptable behaviour.

Abu Bakr Islamic School is maintained to a high standard and the children are encouraged to respect and care for their surroundings, to respect other children and adults.

The school plays a vital role in promoting the Islamic ethos as well as spiritual and cultural development of the children. Parents/carers support is essential for the school to maintain its care and control policy and maintain acceptable social behaviour.

The partnership between home and school is of paramount importance in promoting and fulfilling our aim and values. Our School Agreement is used as a means of supporting this aim with parents/carers and school signing this when the child starts school.

### Discipline – Behaviour

Abu Bakr Islamic School has clear expectations of levels of acceptable behaviour.

Time will be spent teaching the children behaviour strategies. The teacher will identify appropriate times for this purpose and reinforce care and consideration with the acceptance of the Management Committee.

All children will be aware of what is acceptable and will be encouraged to develop self-discipline procedures. Clear instruction will be given relating to class and school rules. They are encouraged to be aware of noise levels in school and the appropriate way of speaking in each situation. In matters of discipline, the school will expect to work in close co-operation with the parents/carers. Rude and unacceptable behaviour will be handled quietly, calmly and firmly. Teachers will react appropriately to pupil's responses.

The Headteacher provides leadership to the school on behaviour issues, providing support with such cases. The class teacher will meet the parents/carers concerning inappropriate behaviour and aim to resolve any issues. Where issues are not resolved, further meetings with the Management Committee may be necessary.

The staff will promote positive behaviour within their classroom and ensure misbehaviour is either prevented or minimised. Helpers in the classroom are given advice on positive behaviour strategies and they are asked to refer difficulties to the teacher as soon as it occurs.

### Guidelines for behaviour in school

- Quiet, orderly behaviour around the school
- Only walking inside the building
- No rough behaviour, fighting, kicking, punching or name calling
- Safe, sensible and controlled behaviour during the play time
- Respect for others and all adults
- Care and kindness to all children and adults
- Respect and care for the belongings and surroundings
- Use of appropriate voice level for a given situation

The following behaviour is unacceptable as it can promote aggression and retaliation, tears and unhappiness:

- Rough behaviour - fighting, kicking, punching or name calling
- Pretend fighting
- Swearing – verbal or with gesture
- Unnecessary physical contact
- Biting – physical or pretended
- Name calling

**Rewards will be in the form of:**

- Praise
- Stars and achievement stickers for younger classes
- Certificates
- Small gifts

**Depending on the severity of the incident sanctions may include:**

- Verbal warning
- Name on board
- Missing 5 minutes play time
- Sent to the office or Management Committee
- Informing parents/carers
- Communication by letter or telephone to parents/carers
- Exclusion from school

**At playtime the children should not:**

- Go into the playground without permission
- Play on paths joining playgrounds or behind the shed or in the bushes
- Use any use or take any item unless given permission
- For safety reasons, all children should be easily visible and duty staff should be aware of the location of the children
- Play equipment will not be used in wet or frosty weather and other areas will be used at the discretion of the duty staff

### **Discipline – Bullying**

Abu Bakr Islamic School has a zero-tolerance approach to bullying. Bullying may be verbal, physical or even just a look. Any behaviour which is a wilful and conscious desire to hurt, threaten or frighten someone else is classed as bullying. It is unacceptable behaviour and will not be tolerated. All bullying is aggression which is not acceptable in our school.

All members of staff will respond when bullying is evident. All incidents are taken seriously, the victim reassured and offered support and it will be made plain to the bully that the behaviour shown is unacceptable. The bully and victim will be brought together to discuss the incident with the head teacher. If a sanction is given, it will be clearly explained so that the child understands the seriousness of the incident. Accordingly, parents/ carers will be informed regarding the incident.

### **Guidelines for Dealing with Bullying**

If bullying is evident, it is important not to react emotionally, therefore:

- Remain calm
- Take the incident or report seriously
- Act as soon as possible
- Inform Headteacher or Deputy Headteacher
- Decide if action needs to be 1:1 or within classroom and who are the pupils involved
- Reassure the victim, don't make them feel foolish
- Offer support and advice to the victim
- Make it plain to the bully that you disapprove
- Encourage the bully to see the victim's point of view
- Take them to the Headteacher or Deputy Headteacher
- Explain clearly the steps being taken and why it is being given
- Inform colleagues if incident required vigilance on their part
- If there is reoccurrence, parents/carers should be informed

### **NB:**

**Please follow the Behaviour Policy Procedure Chart next page (ALR): -**

### **Behaviour Policy Procedure:-**

<b>Verbal warning:</b> The issues are discussed with the child, if possible away from their friends. The child's perspectives are taken into account. The child is supported in improving their behaviour by clearly stating what they need to do.	<b>Improved Behaviour</b> →	The child is praised for the improvement and encouraged to do better.
<b>No Improvement</b> ↓		
<b>Name on board:</b> The child is reminded of how to behave appropriately.	<b>Improved Behaviour</b> →	The child is praised for the improvement and encouraged to do better.
<b>No Improvement</b> ↓		
Next time, the child works in the adjacent class and discusses the reasons for being sent out with the teacher. Time is allowed for reflection and improvement.	<b>Improved Behaviour</b> →	The child returns to class and is helped with developing self-discipline
<b>No Improvement</b> ↓		
The child is referred to the Head teacher or Teacher in-charge, who discuss the matter with the child and decide on ways to help improve the child's behaviour.	<b>Improved Behaviour</b> →	The child is praised and their achievement is acknowledged.
If a child is referred to the Head teacher or the Teacher in-charge for more than two times, they will make arrangements for a meeting with the child's parents/carers	<b>Course Of Action</b> →	The meeting with the parents should be at the earliest opportunity and involve the class teacher
<b>No Improvement</b> ↓		
If there is no improvement or the child's behaviour deteriorates, the parents are informed immediately. A meeting is arranged to discuss and identify any underlying causes affecting the child's behaviour. The child is given a 'buddy' who can have a positive influence and specific targets are set which are monitored by the school	<b>Improved Behaviour</b> →	<b>The Child Is Praised And Their Achievement Is Acknowledged And Is Encouraged To Do Better.</b>
<b>No Improvement</b> ↓		
The child is given a verbal warning and explained the consequences of their actions - which may include leaving the school	<b>Improved Behaviour</b> →	
The child's behaviour remains a cause for concern and begins to affect their learning and the learning of other children. The school provides a written warning clearly stating the consequences to follow e.g. permanent exclusion.	<b>Improved Behaviour</b> →	

## **Behaviour Policy for Parents**

Abu Bakr Islamic School values the partnership between home and school in promoting a positive and respectful environment. To ensure a harmonious atmosphere, it is essential that parents/carers adhere to the same standards of behaviour expected of children.

### **Parents/carers are expected to:**

- Treat all members of the school community, including teachers, other parents, and children, with respect and courtesy.
- Communicate with school staff, other parents, and children in a polite and constructive manner.
- Support the school's policies and procedures, including those related to behaviour and discipline.
- Set a positive example for their children by demonstrating appropriate behaviour and language at all times.

### **Unacceptable Behaviours**

The following behaviours are considered unacceptable and will not be tolerated:

- Rudeness or inappropriate language towards any member of the school community.
- Threatening, abusive, or aggressive behaviour towards teachers, staff, other parents, or children.
- Any form of harassment or intimidation.

### **Procedures for Addressing Unacceptable Behaviour**

The procedures for addressing unacceptable behaviour by parents/carers are the same as those for children. This includes:

- Verbal warnings.
- Meetings with the Headteacher or Management Committee.
- Written communication outlining the concerns and required actions.

### **Consequences of Threatening or Abusive Behaviour**

In cases of severe or repeated inappropriate behaviour, the school reserves the right to take further action, which may include:

- Banning the parent/carer from the school premises.
- Withdrawing the family from school roll entirely.
- Involving external authorities if necessary.

By adhering to these guidelines, parents/carers contribute to a positive and respectful school environment, ensuring the well-being and success of all children inshaAllah.